

KLRF BOARD OF DIRECTORS

BOD MEETING AGENDA

Date of Meeting: February 24, 2024

Place of Meeting: KLRF Farm Office

Roll Call of Members:

Present:

Dwight Burdick, President
Kim Le Richardson, Treasurer
Francis Robiniol, Director
Adonis Mason, Director

Introduction of Guests:

Elliot Arana, Farm Super-Intendant
Virgil Vegara, Customer Service & Web Technician

Absent:

Cindy Dawson, Secretary
Silivenusi Manufekai, Vice President
Kristina Shimabukuro, Director

Quorum established

Call to order at 10:12 am

Next meeting: to 16 March 2024 vice March 2nd, 2024

Adjournment at 12:04 pm

Approval of Minutes:

KLRF BOD Meeting Minutes of February 3rd, 2024 were unanimously approved.

AGENDA:

Farm Superintendents' report - By Elliott Arana

- A. Discussion of road material to complete upcoming paving
- B. Discussion of Pavement project start date
- C. Discussion of Pump 2 impeller gear belt replacement
- D. Discussion of Grading inspector investigation
- E. Discussion of road safety design to address Kunia Rd entry and exit safety concerns into/off the farm

Farm Compliance report - By Joe Doughty

- A. Reviewed compliance report

KLRF Customer Service & Web Technician – Virgil Vegara

- A. Discussion of Vee Three contract for 2024

OLD BUSINESS:

- A. Update on Outside Committees – Adonis Update from water committee went out to all farm owners on 15 Feb 2024; next meeting is scheduled for 29 Feb 2024. Same personnel will also serve on road committee to commence also on 29 Feb 2024. Board would like to meet the members of the water and road committee. Adonis will set this up either for the next Board meeting or following one. Still putting the word out for volunteers for the other committees
- B. Vehicle stickers (No change)
- C. Financial Budget for 2024 - (No change)
- D. KWA Water Cost –Adonis will send out KWA annual variable costs reconciliation 2023 for each Board member review

NEW BUSINESS:

- A. Discussion of Poncho's Invoice & further assessment of his work
- B. Discussion of meeting invites to BOD meetings – Don Garwood & water/road committee volunteers
- C. My CPA contract (No change)
- D. Discussion of Collection of trucking fees
- E. Discussion to hire an office assistant – Tabled until the 2024 budget is completed
- F. Discussion of office building

Minutes Approved for distribution by:

*******signature on file*******

Dwight Burdick – President

Date: 3/16/24