

KLRF BOARD OF DIRECTORS
REGULAR BOD MEETING

Date of Meeting: August 19, 2023

Place of Meeting: Farm Office

Roll Call of Members:

Present:

Kim Le Richardson, President
Silvenusi Manufekau, Vice President
Dwight Burdick, Treasurer
Cindy Dawson, Secretary
Kristina Shimabukuro, Director
Francis Robiniol, Director
Walden Butay, Director

Introduction of Guests:

Elliot Arana, Farm Super-Intendant
Virgil – Vee Three Marketing
Lisa Wells - CPA

Absent:

Quorum established
Next meeting: September 2, 2023

Call to order at: 10:20 am
Adjournment at: 1:40 pm

Approval of Minutes:

Minutes of August 5, 2023 pending approval

Farm Superintendents' report - By Elliott Arana

1. Elliot discussed Superintendents report
2. Met with Marco – Discussed truck fee process and clarified other gate responsibilities.
3. Grader – Discussion of payment and length of time for vendor to receive check.
4. Backhoe repairs – Discussion of date for repairs to be finalized.
5. Vacation for employees of KLRF – Discussion of procedures and letting the BOD know the schedule

Virgil – Vee Three Marketing

1. Virgil discussed customer service report.
2. Discussion of proxies being mailed out
3. Discussion of handouts for farm owners to have website information and phone numbers to call for customer service and Superintendent contact information.
4. Discussion of customer service responsibilities
5. Discussion of email blasts that were sent out and to be sent out

Financials

1. Financials and Budget presented, approved & adopted
2. Discussion of Monthly General Ledger
3. Discussion of Invoices & Property Tax billings
4. Discussion of delinquencies & reports to be sent to KLRF Lawyer's Office
5. Discussion of Tax Returns completed for 2019, 2020, 2021, 2022

BOD discussions

1. Cindy made a motion to adopt and approve "That any Members who are delinquent on the payment of any Assessments due Kunia Loa Ridge Farmlands be suspended from standing as a candidate for and/or being elected to the Board of Directors, and that such Members and/or their proxy holders not be permitted to attend and/or participate in any Annual or Special Meeting of Members or the Board of Directors for so long as their Assessments remain delinquent."

Kimi second the motion

All board members in attendance unanimously approved

Motion adopted and approved

2. Discussion of next meeting agenda
3. Discussion of new management company for KLRF
4. Discussion of Maui Fire and the fire issues of KLRF
5. Discussion of road conditions
6. Discussion of Truck fees

Minutes Approved for distribution by:

Signature on File

Kimi Richardson – President

8/22/23

Date